

MINUTES OF THE MEETING OF FARTHINGHOE PARISH COUNCIL

HELD ON WEDNESDAY, 9th MARCH 2011 AT 7.00pm AT THE VILLAGE HALL

Councillors present: Prof. David Mellor - Chair
Mr Ian Hunt
Mr John Grant
Mr Martin Wall
Dr Nigel Heywood
Mr David Dashwood
Ms Sue Shepard (Clerk)

Public Time

To date the Parish Council has made an annual donation to the PCC to cover the cost of printing the Farthinghoe Chronicle. **Lisa Wenmouth**, representing the PCC, informed the Parish Council that since the new editor of the Farthinghoe Chronicle, Pip Sandel, is not a member of the PCC and the Parish Council is already paying for printing, it would now be more appropriate for the Parish Council to pay the printer direct. Members of the PCC are happy to continue delivering the Chronicle and information about church services will still be a regular feature. The Chronicle is a valuable resource but Church has less involvement now.

Sid Atkins, Chair of School Governors, had received confirmation that planning permission had been granted for the new classroom and had come to ask whether the area in front of school at the junction of Cockley Road could be used as a site office/compound by the builders.

1. Apologies: Cllrs. Jenny Forbes

2. Minutes of the meeting on 9th February 2011 had been circulated. The minutes were taken as read, adopted and signed.

3. Matters Arising.

3.1 If anybody has anything to add to the entry for Best Village Competition then e-mail Cllr Wall.

3.2 The Council is still waiting for the copies of the definitive map to arrive.

4. Finance.

4.1 Barclays bank statements as at as at 28th February 2011

Business Saver	£4,517.34
Community Account	<u>£204.73</u>
	£4,722.07

4.2 The following payments were authorised and cheques signed:

Cheque	Payee	Amount	Power
100463	Marcus Young Landscapes (Dog waste management) Invoices £64.86 and £11.04	£75.90	Litter Act 1983 S's 5 and 6
100464	NACRE Best Village Competition	£15.00	Local Government Act 1972 S 111

4.3 Where a council employs a clerk and any of the following conditions are met, then the council must register as an employer with HMRC.

- The employer already has another job
- They are receiving a state or occupational pension
- You're paying them at or above the PAYE threshold (£125 per week for 2020/2011)
- You're paying them at or above the National Insurance Lower Earnings Limit (£97 per week for 2010/2011)
- You're providing them with employee benefits

If a council has a part-time single employee paid less than £125 per week (2010/2011) then there is no need to register unless one of the other above criteria triggers the requirement to register. Farthinghoe Parish Council will need to register.

5. Correspondence since 9th February

Charity of Thomas Amphlett - receipt for donation of £500

South Northants Homes Major Works Briefing Paper January 2011

BDO Audit Briefing

West Northamptonshire Joint Planning Unit. Pre Submission West

Northamptonshire Joint Core Strategy – *Consultation 17th February – 31st March*

NCALC Stand and Deliver Campaign to encourage candidacy and raise awareness of the elections

CPRE Northamptonshire

News "Outlook"

Invitation to Great Addington Manor

50/50 Club initiative to raise funds

Banbury CAB

- posters and flyers

- request for funding towards extension of premises

SNC i) Chief Executive, Jean Morgan is leaving SNC at the end of May

ii) Conservation Strategy (Consultation Draft)

iii) Register of electors

iv) Referendum on AV and local elections. The poll cards issued for the referendum can include details of Parish Council election if required

v) Nomination Papers received and to be returned between 28th March and noon on 4th April

vi) Changes to the Council's Scheme of Delegation. Applications to which the Parish Council had objected were always presented to the Committee for determination. This will no longer be the case. Whether applications are presented to Committee or not will depend on scale and nature of development

vii) Activity Zone on the Road – *registration details required. Passed to Cllr Grant*

NCC i) Does the Parish Council want to sign up to the electronic service for information on Pocket Parks and County Parks?

ii) NCC Council Service Posters x 5 until August. *Passed to Cllr Grant*

Brochures: Kompani– play equipment, **Wicksteed** – flexi-swing

6. Traffic Issues

The speed camera on Main Road is working. It had been some time since the camera had been turned round.

7. Farthinghoe Chronicle

The Chairman will write to the printers to get an update on the cost for the forthcoming year.

Advertising space is limited but The Limes and The Fox will be asked if they want to pay for an advert and they could take it in turn to appear on the back cover or inside the back cover. The Chronicle was always free. Should a charge be levied? This will be raised at the APM.

The editor will now need to report to the Parish Council rather than the PCC but the Parish Council may need to reassure the Church that their contribution is just as important as it was when the PCC had control. A policy will need to be issued regarding editorial content and new responsibilities.

A hard copy will still be delivered to all households but it is also available on the website. What happens if there are no volunteers to deliver?

The village may need reassurance that the Chronicle will continue as before.

8. Grass-cutting and hedge cutting

Two tenders had been received and the Parish Council agreed to offer a twelve month contract to Jon Hampson. There was very little difference between the two quotes but as Jon is more local it was felt he would be able to respond more easily to a request for an additional cut. Additional cuts will only be authorised by John Grant on behalf of the Parish Council. Normally there will be two cuts per month from mid March to mid October. Jon will be advised of the Parish Council's acceptance of his quote and the need to provide a copy of his Public Liability insurance before he starts mowing. Edge2edge will also be advised of the Council's decision.

9. Annual Parish Meeting (Annual Assembly)

It will be held on 13th April at 8.00pm in the Village Hall after the usual monthly meeting. The Village Hall is available subject to there being no class for the second dance group. No class as it during the Easter Holidays but need to check availability earlier next year to avoid a double booking.

Draft minutes of the 2010 APM will be available, the Chairman will write his annual report and the Clerk will write the financial report. Invites will be extended to County Cllr Ron Sawbridge, District Cllr Rebecca Breese and the Police

The Chairman will invite representatives from School and the Village Hall Committee to give a report. Cllr Dashwood will invite the Church to do the same.

Update: Ron Sawbridge will attend. The Police will not but will supply a report.

10. Farthinghoe School Frontage

Building of the new classroom will take place during the Summer holidays and as the builders cannot be there when the children are on site, there had to be a guarantee that all work would be completed by the end of the holidays. The Parish Council agreed that the builders could use the grass area in front of school for a storage compound but the builders would be expected to return the grass area to its former state and make good any damage. The siting of the compound should not obstruct the view when exiting Cockley Road. This will also be raised at the APM

The village sign does not belong to the Parish Council and neither is it insured. An alternative sign, information board and notice board for Parish Council notices could be erected on the grass area in front of school. It would provide information for visitors to the village and The Limes and The Fox would be asked if they would like to sponsor. Consideration would also be given to replacing the notice-board located at The Fox.

11. Review of effectiveness of Internal Audit

The Parish Council subscribes to the Internal Audit Service provided by NCALC. The Clerk/RFO had one meeting with the Internal Auditor at her home after the year end and before the External Audit and the Council is satisfied that the service is independent and adequately meets the needs of a small Council.

12. Planning Matters

The Parish Council supported the application **S/2011/0222/FUL** for a two storey extension to the rear of **Limes Cottage**, Main Road.

Councillors round the table.....

1. The roof on the bus shelter near to the church is leaking. The Chairman will obtain a quote for it to be repaired.

Date of Next Meeting

The next meeting will be held on Wednesday, 13th April at 7.00 pm in the Village Hall.

This will be followed by the Annual Parish Meeting at 8.00pm

The meeting closed at 8.45pm

02fpcmnMar11