

FARTHINGHOE PARISH COUNCIL

MINUTES OF MEETING

held on Wednesday, 10th June 2015 at 7.00pm
in the Beasley Room at Farthinghoe Village Hall



Councillors present: Mr Ross van Geest (Chair) (RVG)
Mr Mick Morris (Vice Chair) (MM)
Mr John Grant (JG)
Mr David Dashwood (DD)
Mrs Jenny Forbes (JF)
Mrs Sally Thomas (ST)
Mr Henry Bankes-Jones (HBJ)

Also in attendance: Mrs Philippa Clayton (Clerk) (PC)

ITEM		ACTION
15/06/023	<p>To receive and approve apologies for absence</p> <p>It was resolved that there were no apologies for absence to receive.</p> <p>It was resolved that there would be no meeting in July as the meeting would not be quorate due to apologies for absence from Cllrs van Geest, Dashwood, Thomas and Bankes-Jones.</p>	
15/06/024	<p>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)</p> <p>It was resolved that there were no declarations of interest to be received.</p>	
15/06/025	<p>Public participation session (members of the public are invited to address the council. session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through chairman of the meeting).</p> <p>It was resolved that as no members of the public were in attendance, no public participation session would take place.</p>	
15/06/026	<p>To receive and approve for signature the minutes of the meeting held on Wednesday 13th May 2015.</p> <p>It was resolved that the minutes of Wednesday 13th May 2015 were taken as read, duly signed by the Chairman and were adopted as approved.</p>	
15/06/027	<p>To note any matters arising from the minutes of 13th May 2015 not included on this agenda for report only.</p> <p>15/05/019 – After a site meeting with Stuart Mann from MGwSP, Cllr Forbes was informed that one household from Steane Ground Cottages had asked for the road to be resurfaced. He could provide no explanation as to why the road was resurfaced before Hinton Road, which conveys substantial traffic to the Airfield. The plan is to carry out permanent repairs to stretches of Hinton Road when money becomes available. Investigation work to the flooding at the junction of the A422/Hinton Road is in progress. Cllr Dashwood informed that repairs have been carried out to Green Lane (byway) although is unaware of why this was sanctioned.</p> <p>15/05/020 – The noticeboard has been supplied and fitted by Mike</p>	

	Phipps at a cost of £45, materials only, and looks splendid. The Clerk will include a mention in the next Farthinghoe Chronicle.																					
15/06/028	<p>To receive the correspondence register since 10th May 2015</p> <p>The correspondence register was duly received and the following items seen to be of note:</p> <p>Electricity procurement - this will be included as an agenda item for the next Parish Council meeting.</p> <p>Village Services questionnaire – this will be completed by Cllrs Dashwood and Forbes for Steane and by Cllr Thomas for Farthinghoe</p> <p>Focus Magazine – the Clerk will provide them with details of Farthinghoe events</p> <p>Rural Services Network survey – Cllr Morris will complete</p> <p>Invitation to Northants Police Souths Northants Parish Council Summit – the Clerk will decline</p> <p>Invitation to CPRE Community Energy Workshop – the Clerk will decline.</p>	PC DD/JF/ ST PC MM PC PC																				
15/06/029	<p>To receive the financial report from the RFO including conclusions from the internal audit.</p> <p>It was resolved that:</p> <ul style="list-style-type: none">- the financial report for May 2015 had been presented by the RFO along with the conclusions from the internal audit and both were accepted- a copy of the internal audit to be posted to the website- the financial report for May would be attached to the minutes.	PC																				
15/06/030	<p>To approve bills for payment</p> <p>It was resolved that the following accounts be approved for payment:</p> <table><tr><td>Chq</td><td>Payee</td><td>Amount</td><td>Power</td></tr><tr><td>100650</td><td>Jon Hampson</td><td>£155.00</td><td>Open Spaces Act 1906 s9&10</td></tr><tr><td>100651</td><td>TexPrep</td><td>£66.30</td><td>Local Gov't Act 1972 s142</td></tr><tr><td>100652</td><td>Community Lincs</td><td>£535.20</td><td>Local Gov't Act 1972 s111</td></tr><tr><td>100653</td><td>M Phipps</td><td>£45.00</td><td>Section 137</td></tr></table>	Chq	Payee	Amount	Power	100650	Jon Hampson	£155.00	Open Spaces Act 1906 s9&10	100651	TexPrep	£66.30	Local Gov't Act 1972 s142	100652	Community Lincs	£535.20	Local Gov't Act 1972 s111	100653	M Phipps	£45.00	Section 137	
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15/06/031	<p>To resolve approval of the annual risk assessment</p> <p>The Clerk was tasked with making updates to the risk assessment in relation to:</p> <ul style="list-style-type: none">- Copies of insurance for the Village Hall to be provided to the Parish Council by the Village Hall Committee- The Parish Council to be provided with annual accounts for the Village Hall <p>It was resolved that the risk assessment be carried forward to the August meeting for further consideration.</p>	PC																				
15/06/032	<p>To resolve acceptance of electronic distribution of Parish Council agendas.</p> <p>It was resolved that councillors would receive agendas via email and all councillors duly signed the Electronic Service of Summons Consent Form which were returned to the Clerk for safe keeping.</p>																					
15/06/33	<p>To receive and approve the Contract of Employment and Job Description for the Clerk.</p> <p>It was resolved that:</p> <ul style="list-style-type: none">- the Contract of Employment and Job Description for the Clerk be adopted- a copy of the signed Contract of Employment be retained on the Parish Council files.																					

15/06/034	<p>To resolve that references be taken up for the Clerk.</p> <p>It was resolved that:</p> <ul style="list-style-type: none"> - the Chairman would request references from individuals provided by the Clerk - references, when received, would be placed on the Parish Council files. 	RvG
15/06/035	<p>To receive the report from Cllr Morris concerning additional transformer to be placed in the village by Western Power.</p> <p>Cllr Morris reported that he had requested information from Western Power on options for the appearance of the transformer and also potential other sites for the site of the transformer, but that he was awaiting a response.</p> <p>It was resolved that this item would be carried forward to the next agenda for a further report.</p>	MM
15/06/036	<p>To receive the report from the meeting with Northamptonshire Highways on 19th May 2015 regarding a village bypass and road safety.</p> <p>It was resolved that :</p> <ul style="list-style-type: none"> - Highways be invited to the September Parish Council meeting to report on the findings of the bypass site survey. - the Chair would record further recent accidents at Glebe Farm, the Steane and at the junction of Main Road and Baker Street onto the Traffic page on the website. - An article be included in the Farthinghoe Chronicle to encourage villagers to inform councillors of any accidents in order that they can be recorded on the website to support the bypass argument. 	<p>PC</p> <p>RvG</p> <p>PC</p>
15/06/037	<p>To receive the proposed questions concerning rental of the Seven Sisters Tree Site to Farthinghoe Parish Council and to determine the next actions.</p> <p>It was resolved that Cllrs Thomas and Morris would meet with John King from the Seven Sisters trustees and report back with a summary of the conversation at the next Parish Council meeting.</p>	ST/MM
15/06/038	<p>To receive a report from Cllr Grant on progress on the village playpark project</p> <p>Cllr Grant provided an update on the progress on the playpark and was able to report that a cheque for £2,000.00 had been received from CC Ron Sawbridge and applications for funding had been made to South Northants County Council and Viridor Credits.</p> <p>It was resolved that:</p> <ul style="list-style-type: none"> - The Clerk would open a bank account specifically for the Playpark funds and would deposit the cheque from Cllr Sawbridge in the new account. - Funds held for the playpark in the Farthinghoe Sports Field account would be transferred to the Playpark account once opened. - The Clerk would investigate the position regarding V.A.T. - A decision would need to be taken on the additional insurance cost for the new equipment and how this would be funded. 	<p>PC</p> <p>PC</p> <p>PC</p>
15/06/039	<p>To review the 2015 Annual Parish Meeting and to determine areas for improvement.</p> <p>It was resolved that:</p> <ul style="list-style-type: none"> - The date of the APM should be planned to ensure it doesn't clash 	PC

	<p>with Easter/school holidays</p> <ul style="list-style-type: none"> - A microphone be provided for the speakers - Consideration be given to having drinks and nibbles after the meeting to encourage attendance and post-meeting discussion 	PC
15/06/040	<p>To receive an update on the email database registration and consider use of Twitter for vital information sharing.</p> <p>The Clerk reported that there is a total of 17 names on the database, with 4 additions (included in the 17) having signed up since the road communication was sent out. This is a take up of approximately 5% of the electorate.</p> <p>It was resolved that:</p> <ul style="list-style-type: none"> - The Clerk would include an item in the Farthinghoe Chronicle to encourage sign up to the email database. - Twitter was not currently considered to an appropriate method of communication for the Parish Council. 	PC
15/06/041	<p>To receive the report from attendance at the Village Hall Committee meeting</p> <p>The Chair provided the report from the last Village Hall Committee meeting.</p> <p>It was resolved that Cllr Morris and Cllr Dashwood would attend the next Village Hall Committee meeting on Wednesday, 24th June 2015.</p>	MM/DD

The meeting closed at 21.35 hours.

The next meeting will take place on Wednesday, 12th August 2015 at 7.00pm in the Beasley Room at Farthinghoe Village Hall.

FARTHINGHOE PARISH COUNCIL FINANCIAL REPORT MAY 2015



BANK STATEMENTS AT 29.05.2015

Business Saver Account	£200.35
Community Account	£5,967.18

DIRECT DEBIT PRESENTED IN MONTH

CPRE subscription (incl in balance above)	£36.00
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UNPRESENTED CHEQUES

Northants County Council	100639	£40.00
Jon Hampson	100644	£230.00
TexPrep	100645	£66.30
NCALC	100646	£402.75
NCALC	100647	£150.00
E.ON	100648	£135.73
E.ON	100649	£107.70
TOTAL		£1,132.48

ACTUAL FUND POSITION AT 9 JUNE 2015

£5,035.05

BILLS FOR PAYMENT 10 JUNE 2015

Jon Hampson	£155.00
TexPrep	£66.30
Community Lincs	£535.20
M Phipps	£45.00

CLOSING FUND POSITION AT 10 JUNE 2015

£4,233.55